



## 2024-2025 Preschool Registration Form

Geoffrey Rue  
Pastor

Principal Ken White  
Grades 6-8  
Technology  
Coordinator

Mrs. Miriam Holm  
Grades 3-5  
VBS Coordinator

Mrs. Wendy Graf  
Grades 1-2  
Music Coordinator

Mrs. Mary Anderson  
Early Childhood Dir.  
Jr. Kindergarten  
Kindergarten

Mrs. Sara Geuder  
Preschool  
Art

Mrs. Nancy Schumacher  
Congregational Asst.  
School Secretary

St. Paul's Little Gospel Lights specializes in creative, highly organized, and balanced programming for young children in a nurturing, Christian environment. There are individual, small group, and large group times. There is time to play and time to learn. We offer flexible programming to work around today's families' complex schedules. We feature a low teacher to student ratio and encourage parents to volunteer in the classroom. We have a highly trained, experienced, and committed staff. Preschool is taught by Mrs. Sara Geuder. The Early Childhood Director and Jr. K/K teacher is Mrs. Mary Anderson.

Preschool programming is available for students turning 3 on or before Sept. 1<sup>st</sup> and is offered from 7:50 to 2:45. Program placement is contingent upon teacher evaluation and assessment. Children must be fully toilet trained. Students who turn 3 during the school year may be added at any time if space exists. There are openings for part-time and full-time students.

Preschool students who are not enrolled in before school care should **not** arrive before: morning 7:30AM/ afternoon 12:00PM.

Complete Name of Child: \_\_\_\_\_ Birthdate: \_\_\_\_\_

*Please check your preferences below:*

DAYS	Monday	Tuesday	Wednesday	Thursday	Friday
AM 7:50-10:35am					
Sandwich Care 10:35am-12:00pm					
PM 12:00-2:45pm					

**Deposit Fee:** A **non-refundable** \$20.00 fee will be charged **per day** in which your child is **enrolled**, with a maximum of \$100.00 for full day students. These fees will go toward your tuition **provided no sessions are dropped**. This fee is due on or before April 1<sup>st</sup>.

**Activity Fee:** There is an additional \$20.00 activity fee **per enrolled** day with a maximum of \$100.00 per student. This fee must be paid on or before registration night in August.

**Tuition Costs:** \$650.00 per ½ day session per year; or \$1,300.00 for each full day;

**Sandwich care during lunch:** The cost is \$200.00 per year for each additional lunch hour needed midday. This fee applies **only** if your child is doing an AM session plus sandwich care or a PM session plus sandwich care. Sandwich care includes a short class activity, eating lunch and quiet/rest time. We do not have a daily hot lunch program, please provide a *bag lunch* if your child will be staying all day. Milk may be purchased for the year at registration.

**Drop-in school during the school day:** Cost: \$25.00 per ½ day, \$30.00 per half day including the lunch hour, \$50.00 for a full day (7:50am to 2:45pm)-offered only if space exists.

**Before/After School Care (7-7:30am; 2:45-5:30pm)**

\_\_\_\_\_ I'm considering using the before/after school care program. (please check if you are) For further information, contact Mrs. April Dent, [aprildent@stpaulset.net](mailto:aprildent@stpaulset.net).

To reserve a space for your child, please **submit** this form and return it to Mary Anderson with the non-refundable deposit fee(s). If you are interested in your child attending preschool, but are unable to commit for any reason, contact Mary Anderson (school: 262-642-3202, summer: 414-581-8168, [mnelsonwlc@hotmail.com](mailto:mnelsonwlc@hotmail.com)) so that your child is placed on a tentative class list. Note: it is not uncommon for sessions to be filled to capacity. School tours are available upon request.

Confirmation of your child's placement and a tuition bill will be sent to you by mid-June. The FACTS payment plan is an automatic withdrawal payment plan that gives you the option of paying tuition in 4, 6, 10, or 12 payments. There is a set-up fee to enroll in the FACTS payment plan, one payment is \$5.00, 2 payments is \$15.00 and more than 2 payments is \$50.00. The 12-month plan begins in July. New families: **Tuition must be paid in full on or before school registration unless** you have enrolled in the FACTS payment plan at <https://online.factsmgmt.com> or by calling 1-866-441-4637. If you are enrolling after July 1<sup>st</sup>, you must pay in full or enroll in the FACTS program as soon as possible to confirm your child's placement. **Your payment in full or enrolling in FACTS confirms your enrollment.** Please plan accordingly.

**Fill out both sides of this form and return on or before Monday, April 1<sup>st</sup> with the non-refundable deposit fee(s).**

Return to: Mary Anderson c/o St. Paul's Lutheran School, 2665 North St., East Troy, WI 53120. Checks should be made out to St. Paul's Lutheran School.

\_\_\_\_\_  
Name of Child

\_\_\_\_\_  
Birth date

\_\_\_\_\_  
Home Church

\_\_\_\_\_  
Baptized? (Yes or No)

\_\_\_\_\_  
Parent(s) or Guardian(s)-please list name(s) as they should appear in the school directory, i.e. include spouse's name, if applicable.

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Address City Zip Code

\_\_\_\_\_  
e-mail address

Are you considering sending your child to Jr. Kindergarten at St. Paul's \_\_\_\_ Yes \_\_\_\_ No

**Child's Health History** (list allergies, any medical diagnosis/health issues, academic/learning diagnosis, academic needs/concerns\*, etc. or list "none"):  
\_\_\_\_\_  
\_\_\_\_\_

\*If yes, please be sure to speak with or meet with Mrs. Anderson BEFORE the school year begins in the fall of 2024.

Please check one:  
\_\_\_\_ We will be paying in full.  
\_\_\_\_ We will be enrolling in FACTS.

OFFICE USE ONLY	Date received:
Check number:	Amount Paid: